



Office of P-20 Education Policy
Child Nutrition Program Administration
89 Washington Avenue, Room 375 EBA, Albany, NY 12234
(518) 473-8781 Fax (518) 473-0018
www.nysed.gov/cn/cnms.htm

Dear Parent or Guardian:

We are pleased to inform you that **Central Square Central School District** will be implementing a meal certification option available to schools participating in the National School Lunch and School Breakfast Programs for 2024-2025.

What does this mean for your child(ren) attending the school(s) identified above?

All students enrolled at **A. A. Cole Elementary, Brewerton Elementary, Hastings-Mallory Elementary, Millard Hawk Elementary, Central Square Middle School and Paul. V. Moore High School** are eligible to receive a healthy breakfast and lunch at school at **no charge** to your household each day of the 2024-2025 school year. No further action is required of you. Your child(ren) will be able to participate in these meal programs without having to pay a fee. Ala carte items such as milk purchases without a complete meal, ice cream, snacks, second meals, items in Character Café at Central Square Middle School and items in Skool Beanz at Paul V. Moore High School will still be available for purchase but are not covered by this program. In order to purchase these items money must be on a student's account or they must pay at the time of purchase. No charging will be allowed.

In order to continue offering this program and several others in future years, families must complete the following application in this packet and return it to their child(ren)'s school unless they receive a Direct Certification letter in the mail from the school.

If you have any further questions, please contact us at (315) 668-4220 ext. 70356.

Sincerely,

Amy Catlin
School Lunch Director

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
- (2) fax: (833) 256-1665 or (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.